



CODATU Volunteer Charter

To develop its missions, CODATU wishes to rely heavily on its volunteer members, both for internal organisational missions (management, expertise, communication, HR, etc.) and for participation in external projects entrusted by international donors or partners of the association, such as FEXTE, the MYC project, etc.

Whenever possible, an assignment form or volunteer contract will be drawn up with the volunteer, describing precisely the commitments of each party. However, it seems necessary to set out in a general charter the conditions and principles under which the association wishes to develop this voluntary work.

The signature by the volunteer of this charter confirms his/her adherence to these principles:

- The volunteer formally adheres to the values expressed by CODATU as set out in the appendix to this document.
- The volunteer will not receive any direct or indirect profit unless expressly agreed by the Board. In this case, the mission and its conditions of execution must be specified in a contract. Expenses incurred on behalf of CODATU may be reimbursed after approval by the Managing Director or the Treasurer.
- Volunteers maintain a convivial atmosphere, a team spirit and a spirit of sharing, collaboration and rigour in their work, and pay attention to relations with the salaried team.
- Volunteers do not express any political or religious commitment in the context of CODATU's activities.
- - They are bound by a duty of confidentiality with regard to the work they carry out for the association and to all external communications.

- In carrying out their work, volunteers adhere to the guidelines laid down by the Executive Committee and the Managing Director.
- Volunteers are not subject to any legal subordination. They do not receive orders and cannot be sanctioned by the association. Their participation is voluntary and they are free to end it without procedure or compensation. However, in the event of disagreement with the Executive Committee or the Managing Director over the performance of their duties or with the values of the association, volunteers shall formally notify the General Secretary of this disagreement and work with him/her to find the best means of resolving the dispute for the good of the association.

Name and signature of volunteer :

Attachments :

- Statutes of CODATU
- CODATU's internal rules
- The association's "Values and challenges" document
- Volunteer mission form

VOLUNTARY MISSION STATEMENT :

VOLUNTEER:

MISSION DESCRIPTION:

LOCATION OF THE MISSION:

MISSION DEADLINE:

CODATU contact person:

Reimbursement of mission expenses to be foreseen: yes no

This mission is part of the Volunteer Charter as signed by the volunteer. It does not create any legal subordination of the volunteer towards the association and the volunteer participates voluntarily and remains free to terminate it without any procedure or compensation. In return, the volunteer undertakes to respect the Charter and the statutes of the association and to be involved in the mission described above.

The Volunteer

The General Delegate
